

BOARD OF HEALTH



Public Health
Prevent. Promote. Protect.

Canton City Public Health

Monday, May 20, 2019
@ 12:00pm



Public Health
Prevent. Promote. Protect.

Canton City Public Health

Board of Health Meeting
Monday, May 20, 2019 @ 12:00pm – Board Room
Agenda

1. Call to Order and Roll Call
2. Approve April 29, 2019 Board of Health Meeting Minutes
3. Approve List of Bills for \$121,976.46
4. Approve Personnel:
 - a. Stacy Lorkowski, Linkage to Care Specialist (PT5), Probationary Period Ending May 12, 2019
 - b. Appointment of Part-Time Air Pollution Control Technician (PT11)
 - c. Recycling Center Manager (R3) Position Description
5. Approve Recommendations of the Hearing Officer for May 20, 2019
6. Approve an Agreement with Canton Medical Education Foundation (CMEF) for Canton City Public Health (CCPH) to Provide Patient Care Training to CMEF Resident Physicians. CCPH will Receive \$13.00 per Segment and the Agreement will be effective from July 1, 2019 through June 30, 2020.
7. Approve Resolutions:
 - a. 2019-12 Rescind Chapter 257 of the Canton City Health Code – Frozen Desserts (2nd Reading)
8. Approve Travel Authorization
 - a. Dawn Miller, THRIVE Project Manager, OEI In-Person Meeting, 06/13/2019 to 06/14/2019 in Pickerington, Ohio at an Amount not to Exceed \$224.53 (THRIVE 2314)
 - b. Amanda Archer, Epidemiologist II, OEI Face to Face, 06/13/2019 to 06/14/2019 in Pickerington, Ohio at an Amount not to Exceed \$224.53 (THRIVE Fund 2314)
 - c. Laura Roach, WIC Director, WIC – New Certification System Training Overview for Project Directors, 06/04/2019 to 06/05/2019 in Columbus, Ohio at an Amount not to Exceed \$238.00 (WIC 2316)
9. Acceptance of Reports
 - a. Medical Director
 - b. Nursing/WIC
 - c. Laboratory
 - d. OPHI/Surveillance
 - e. THRIVE
 - f. Environmental Health
 - g. Air Pollution Control
 - h. Vital Statistics
 - i. Fiscal
 - j. Health Commissioner
 - k. Accreditation Team
 - l. Quality Improvement and Performance Management
10. Other Business
11. Next Meeting: Monday, June 24, 2019 at 12:00pm
12. Adjournment



Public Health
Prevent. Promote. Protect.

Canton City Public Health

Board of Health Meeting
Monday, April 29, 2019 @ 12:00 PM – Board Room
Minutes

Call to Order and Roll Call

Dr. Hickman called to order the regular meeting of the Board of Health of Canton City Public Health on Monday, April 29, 2019 at 12:00 PM with a quorum present.

Dr. Hickman, Mr. Wyatt, Dr. Johns, Ms. Lucas, Dr. Lakritz and Mayor Bernabei were present. Also present were Dr. Elias, James Adams, Christi Allen and Robert Knight.

Dr. James Johns introduced himself as a new member of the Board of Health.

Approve March 25, 2019 Board of Health Meeting Minutes

Mr. Wyatt moved and Ms. Lucas seconded a motion to approve the March 25, 2019 Board of Health meeting minutes. Motion passed unanimously.

Approve List of Bills for \$160,341.62

Ms. Lucas moved and Dr. Lakritz seconded a motion to approve the list of bills totaling \$160,341.62. Motion passed unanimously. Motion passed unanimously.

Approve Personnel:

a. **Dea Most, WIC Dietitian (R5), Probationary Period Ending Retroactive to March 31, 2019**

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve ending the probationary period for Dea Most, WIC Dietitian (R5) with half a step increase of \$1,022.00 to a salary of \$45,463.00 retroactive to March 31, 2019. Motion passed unanimously.

b. **Pamela Johnson-Gibbs, Health Services Coordinator/DIS and LTC Supervisor (R6), Probationary Period Ending Retroactive to April 8, 2019**

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve ending the probationary period for Pamela Johnson-Gibbs, Health Service Coordinator/DIS and LTC Supervisor (R6), with half a step increase of \$1,100.00 to a salary of \$55,290.36 retroactive to April 8, 2019. Motion passed unanimously.

c. **Allison Black, Staff Nurse II (R5), Probationary Period Ending Retroactive to April 14, 2019**

Dr. Lakritz moved and Ms. Lucas seconded a motion to approve ending the probationary period for Allison Black, Staff Nurse II (R5), with half a step increase of \$1,022.00 to a salary of \$49,549.00 retroactive to April 14, 2019. Motion passed unanimously.

d. **Nathan Sobczak, APC Engineer (R6), Probationary Period Ending Retroactive to April 28, 2019**

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve ending the probationary period for Nathan Sobczak, APC Engineer (R6), with half a step increase of \$1,100.00 to a salary of \$47,858.00 retroactive to April 28, 2019. Motion passed unanimously.

e. **Appointment of Two Part-Time Seasonal Public Health Technicians (PT11)**

Ms. Lucas moved and Dr. Lakritz seconded a motion to appoint Sarah Kovachs to part-time seasonal Public Health Technician (PT11) at \$9.52 an hour with no 90-day probationary period with a start date of June 3, 2019 to work up to 13 weeks at an average of 30 hours a week. The salary to come out of Environmental Health general fund (1001 307001). Motion passed unanimously.

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Ms. Lucas moved and Dr. Lakritz seconded a motion to appoint Matthew Margaritakis to part-time seasonal Public Health Technician (PT11) at \$9.52 an hour with no 90-day probationary period with a start date of May 6, 2019 to work up to 13 weeks at an average of 30 hours a week. The salary to come out of Environmental Health general fund (1001 307001). Motion passed unanimously.

f. **Appointment of Two Part-Time Recycling Health Technicians (PT11)**

Ms. Lucas moved and Dr. Lakritz seconded a motion to appoint Michael Arnold to part-time Recycling Public Health Technician (PT11) at \$9.52 an hour with a half step increase after a satisfactory 90-day probationary period to \$9.72 an hour with a start date of April 30, 2019. The salary to come out of Recycling fund (2354 307001). Motion passed unanimously.

Ms. Lucas moved and Dr. Lakritz seconded a motion to appoint Rashad Miner to part-time Recycling Public Health Technician (PT11) at \$9.52 an hour with a half step increase after a satisfactory 90-day probationary period to \$9.72 an hour with a start date of April 30, 2019. The salary to come out of Recycling fund (2354 307001). Motion passed unanimously.

g. **Appointment of Disease Intervention Specialist (R5)**

Dr. Lakritz moved and Mr. Wyatt seconded a motion to appoint Shameem Ahmad to Disease Intervention Specialist (R5) at \$43,419.00 with a half step increase after a satisfactory 90-day probationary period to \$44,441.00 with a start date to be determined. The salary to come out of STD fund (2312) and HIV fund (2318). Motion passed unanimously.

h. **Appointment of Clinical Receptionist/Office Assistant (R2)**

Ms. Lucas moved and Dr. Lakritz seconded a motion to appoint Ashley Archer to Clinical Receptionist/Office Assistant (R2) at \$32,124.00 with no increase after a satisfactory 90-day probationary period with a start date of May 6, 2019. The salary to come out of Nursing General fund (1001 303001), HIV fund (2318) and PREP fund (2323). Motion passed unanimously.

i. **Reclassification of Connie Standard, Public Health Clerk I (R1), to Clinical Receptionist/Office Assistant (R2)**

Mr. Wyatt moved and Ms. Lucas seconded a motion to approve the reclassification of Connie Standard from Public Health Clerk I (R1) to Clinical Receptionist/Office Assistant (R2) with no salary adjustment effective April 29, 2019. Motion passed unanimously.

j. **Retirement of Connie Ash, Public Health Clerk I (PT1) Effective May 17, 2019**

Dr. Lakritz moved and Ms. Lucas seconded a motion to regretfully accept the retirement of Connie Ash, Public Health Clerk I (PT1) effective May 17, 2019. Motion passed unanimously.

k. **Notification of Outside Employment, Colton Masters, Staff Sanitarian II**

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the outside employment of Colton Masters, Staff Sanitarian II. Motion passed unanimously.

l. **Preparedness Coordinator (R5) Position Description**

Motion to approve the Preparedness Coordinator (R5) position description. Motion passed unanimously.

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m. Update Position Classification Schedule Environmental Health

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve the updated Position Classification Schedule for Environmental Health. Motion passed unanimously.

Approve Recommendations of the Hearing Officer for April 29, 2019

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the recommendations of the Hearing Officer for April 29, 2019. Motion passed unanimously.

Approve 2018 Moral Obligations

Ms. Lucas moved and Mr. Wyatt seconded a motion to approve the payment of the following 2018 moral obligations for a total of \$4,435.00:

- a. Access Health Stark County for \$1,350.00
- b. Alliance Family Health Center, Inc. for \$425.00
- c. Commquest Services, Inc. for \$175.00
- d. My Community Health Center for \$310.00
- e. Stark County Department of Job and Family Services for \$35.00
- f. Stark County Health Department for \$600.00
- g. Stark Metropolitan Housing Authority for \$765.00
- h. Stark Social Workers Network for \$65.00
- i. YWCA of Canton for \$710.00

Motion passed unanimously.

Approve an Agreements with Asian Services in Action, Inc.

- a. For them to Provide Proof Reading of Documents at a Cost not to Exceed \$1,239.40
- b. For to them to Provide Proof Translation of Documents at a Cost not to Exceed \$1,362.20
- c. For them to Provide Translation of Documents at a Cost not to Exceed \$278.25

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve the above agreements with Asian Services in Action, Inc. Motion passed unanimously.

Approve Application Agreement with Pathways Community HUB Institute for HUB Certification at a Cost for Payment Not to Exceed \$550.00

Dr. Lakritz moved and Dr. Johns seconded a motion to approve an application agreement with Pathways Community HUB Institute for HUB Certification at a cost for payment not to exceed \$550.00. Motion passed unanimously.

Authorize a No Cost Agreement with Children's Hospital Medical Center of Akron (Akron Children's Hospital) for a Community Health Worker Program Operating in the Stark County THRIVE Pathways HUB (Operated by Canton City Public Health) Effective April 29, 2019

Ms. Lucas moved and Dr. Lakritz seconded a motion to authorize a no cost agreement with Children's Hospital Medical Center of Akron (Akron Children's Hospital) for a community health worker program operating in the Stark County THRIVE Pathways HUB (Operated by Canton City Public Health) effective April 29, 2019. Motion passed unanimously.

Approve agreement with Kent State University for an Internship/Practicum Site Agreement effective April 10, 2019

Dr. Lakritz moved and Ms. Lucas seconded a motion to approve an agreement with Kent State University for an Internship/Practicum Site Agreement effective from April 10, 2019 through April 9, 2022. Motion passed unanimously.

Authorize a Memorandum of Understanding with the City of Canton for the Health Department to use Thurman Munson Stadium in the Event of an Emergency effective April 29, 2019

Dr. Lakritz moved and Ms. Lucas seconded a motion to authorize a memorandum of understanding with the City of Canton for the health department to use Thurman Munson Stadium in the event of an emergency effective April 29, 2019. Motion passed unanimously.

Approve United Way of Greater Stark County for THRIVE Infant Mortality Funding Allocation to the Health Department in the Amount of \$75,491.00 for the Period of April 1, 2019 to March 31, 2020

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve United Way of Greater Stark County for THRIVE infant mortality funding allocation to the health department in the amount of \$75,491.00 for the period of April 1, 2019 to March 31, 2020. Motion passed unanimously.

Approve Resolutions:

a. 2019-09 Abatement of Public Nuisances

Dr. Lakritz moved and Ms. Lucas seconded a motion to approve resolution 2019-09 authorizing the abatement of public nuisances. Motion passed unanimously.

b. 2019-10 Internships and Education Experience

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve resolution 2019-10 authorizing internships and education experiences at Canton City Public Health. Motion passed unanimously.

c. 2019-11 Wage and Salary Increases

Ms. Lucas moved and Dr. Johns seconded a motion to approve resolution 2019-11 authorizing wage and salary increases. Motion passed unanimously.

d. 2019-12 Rescind Chapter 257 of the Canton City Health Code – Frozen Desserts (First Reading)

James Adams read resolution 2019-12 rescinding chapter 257 of the Canton City Health Code – Frozen Desserts. No vote was taken after this first reading of the resolution.

e. 2019-13 Amend section 207.03 of the Canton City Health Code – Incompatible Employment

Ms. Lucas moved and Dr. Lakritz seconded a motion to approve, with minor revisions, resolution 2019-13 amending section 207.03 of the Canton City Health Code – Incompatible Employment. Motion passed unanimously.

Approve Purchase/Services of the following items that are equal to or greater than \$5,000.00:

- a. PQ200 Ambient Air Sampler with VSCC for PM2.5 for an Amount Not to Exceed \$10,400.00
- b. Floor Repair up to \$20,000.00
- c. Painting up to \$6,000.00
- d. Replace 5 doors/door repair up to \$14,000.00
- e. Mosquito Adulticide up to \$12,000.00
- f. APC Lab remodel up to \$10,000.00
- g. Truck up to \$25,000.00

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Dr. Lakritz moved and Ms. Lucas seconded a motion to approve the above equipment and service purchases that are equal to, or greater than, \$5,000.00 each. Motion passed unanimously.

Approve Travel Authorization

- a. Laura Roach, WIC Director, Ohio WIC Program: Spring 2019 Director's Meeting, 05/01/2019 to 05/02/2019 in Grove City, Ohio at an Amount not to Exceed \$202.00 (WIC 2316)
- b. Jessica Boley, Epidemiologist I, 20th Annual Summer Program in Population Health, 06/16/2019 to 06/21/2019 in Columbus, Ohio at an Amount not to Exceed \$1,862.16 (THRIVE Fund 2314)
- c. Jessica Boley, Epidemiologist I, OEI Face to Face, 06/13/2019 to 06/14/2019 in Pickerington, Ohio at an Amount not to Exceed \$224.53 (THRIVE Fund 2314)
- d. James Adams, AOHC Spring Combined Public Health Conference, 05/13/2019 to 05/15/2019 in Worthington, Ohio at an Amount not to Exceed \$566.00 (Admin GF 1001 301001)
- e. David McCartney, Early Intervention Specialist Navigator, PrEP Navigation, 05/23/2019 to 05/24/2019 in Columbus, Ohio at an Amount not to Exceed \$236.00 (Early Intervention Specialist Fund 2319)

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the above travel. Motion passed unanimously.

Mr. Wyatt instructed Robert Knight to arrange for testing of the department's security alarm activation buttons.

Dr. Hickman asked James Adams for an update on the status of the department's Pathways HUB Certification application. Mr. Adams reported that the department has proposed to divide the service area with the Stark County Community Action Agency but has not yet received a response to the proposal.

Acceptance of Reports

- a. Medical Director – Dr. Elias reported that Flu season is almost over.
- b. Nursing/WIC – Diane Thompson reported to the board that the state health department has asked Canton City Public Health to perform outreach services for vaccinations in response to the statewide Hepatitis A outbreak. She also reported that there will be an AIDS vigil on May 5, 2019 at New Vision United Church, 3129 Market Ave N at 4 PM.

Laura Roach reported that WIC's new fiscal year is set to begin on October 1, 2019 and that the program has received a funding cut of over \$30,000.00. She then reported that WIC will be hosting a farmer's market near the department on July 17, 2019.

Dr. Johns mentioned that there is data showing that WIC reduces infant mortality. Mr. Wyatt asked Ms. Roach about farmer's market vouchers for low income seniors, she referred Mr. Wyatt to the Area Agency on Aging.

- c. Laboratory – Nothing additional.
- d. OPHI/Surveillance – Nothing additional.
- e. THRIVE – Nothing additional.

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- f. Environmental Health – Annmarie Butusov reported to the board that the actions listed on the Environmental Health division report may represent several inspections for each event.
- g. Air Pollution Control – Terri Dzienis reported that Republic Steel’s leaded steel production has been temporarily suspended until Republic is able to complete several corrective actions that were ordered by Ohio EPA and that Ohio EPA’s director recently fined Republic for previous violations.
- h. Vital Statistics – Nothing additional.
- i. Fiscal – Christi Allen reported to the board that she will be submitting the department’s annual financial report to Ohio Department of Health. Mayor Bernabei then signed the report.
- j. Health Commissioner – James Adams reported that the final report regarding the Stark County suicide cluster was released on the web sites of Stark County Health Department and Stark Mental Health and Addiction Recovery (Stark MHAR). He then reported that several department staff recently completed a full day of cultural competency training at Stark MHAR.
- k. Accreditation Team – Nothing additional.
- l. Quality Improvement and Performance Management – Terri Dzienis reported that she expects to have the updated performance management finalized for next month’s board meeting.

Other Business

Dr. Hickman reminded everyone that Canton City Public Health is co-sponsoring a rabies vaccination clinic on Saturday, May 4, 2019 from 1 to 3 PM at the Stark County Fair Grounds.

Announcement of Next Meeting: Monday, May 20, 2019 at 12:00 PM

The next regular scheduled meeting of the Board of Health of Canton City Public Health will be on Monday, May 20, 2019 at 12:00 PM.

Adjournment

Ms. Lucas moved and Mr. Wyatt seconded a motion to adjourn. Motion passed unanimously. The meeting adjourned at 1:18 PM.

President of the Board of Health

Secretary to the Board of Health

Date of Approval



Accounts Payable by G/L Distribution Report

G/L Date Range 04/25/19 - 05/10/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 1001 - General Operating											
Department 301001 - Health - Administration											
Account 705.05 - Professional Services Computer Access Line Fees											
51874 - VERIZON WIRELESS	9829014438	Monthly Hot Spot Fee, 2019	Edit		04/26/2019	05/18/2019	05/09/2019			40.17	
									Account 705.05 - Professional Services Computer Access Line Fees Totals	Invoice Transactions 1	<u>40.17</u>
Account 705.06 - Professional Services Other Professional Services											
50919 - HERITAGE CREMATION SOCIETY	K.Manley Indigen	Indigent Cremation, Kenneth Manley: DOD - 04/24/2019	Edit		05/02/2019	05/03/2019	05/03/2019			495.00	
39066 - WALTNER - SIMCHAK FUNERAL HOME	C.Barton Indigen	Indigent Cremation, Charles Barton: DOD - 04/24/2019	Edit		05/02/2019	05/03/2019	05/03/2019			495.00	
50276 - MARK VRABEL FUNERAL HOME	J.Hoar Indigent	Indigent Cremation for James Hoar, DOD: 04/18/2019	Edit		05/09/2019	05/10/2019	05/10/2019			495.00	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 3	<u>\$1,485.00</u>
Account 705.14 - Professional Services Maintenance Contracts											
27986 - R & G JANITORIAL, INC.	3107	Cleaning of Health Department Offices	Open		04/30/2019	04/29/2019	04/29/2019			2,000.00	
493 - COPECO INC	21AR873749	Copier Maintenance on 5 Copiers	Edit		05/03/2019	06/18/2019	05/09/2019			2,088.82	
									Account 705.14 - Professional Services Maintenance Contracts Totals	Invoice Transactions 2	<u>\$4,088.82</u>
Account 734.13 - Supplies Freight											
43051 - SYNCB/AMAZON	465389583985	839336634455	Edit		04/10/2019	05/10/2019	05/10/2019			11.98	
									Account 734.13 - Supplies Freight Totals	Invoice Transactions 1	<u>\$11.98</u>
Account 734.14 - Supplies Computer Supplies											
43051 - SYNCB/AMAZON	465389583985	839336634455	Edit		04/10/2019	05/10/2019	05/10/2019			6.99	
									Account 734.14 - Supplies Computer Supplies Totals	Invoice Transactions 1	<u>\$6.99</u>
Account 734.58 - Supplies Miscellaneous Supplies											
43051 - SYNCB/AMAZON	465389583985	839336634455	Edit		04/10/2019	05/10/2019	05/10/2019			5.99	
									Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 1	<u>\$5.99</u>
Account 734.71 - Supplies Computer Equip (\$0-\$999.99)											
9789 - DELL MARKETING L.P.	10312973975	10314096911	Edit		05/01/2019	05/10/2019	05/10/2019			42.82	
									Account 734.71 - Supplies Computer Equip (\$0-\$999.99) Totals	Invoice Transactions 1	<u>\$42.82</u>
Account 772.20 - Travel Registration/Tuition											
52584 - OHIO PUBLIC HEALTH PARTNERSHIP	5755	Ohio Spring Public Health Conf, 5/13/19-5/15/19, Worthington, OH	Paid by Check # 648175		05/03/2019	05/03/2019	05/09/2019		05/09/2019	230.00	
									Account 772.20 - Travel Registration/Tuition Totals	Invoice Transactions 1	<u>\$230.00</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 11	<u>\$5,911.77</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 04/25/19 - 05/10/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 1001 - General Operating											
Department 303001 - Nurses											
Account 705.06 - Professional Services Other Professional Services											
51158 - JON ELIAS M.D.	Apr-19 MD	Remaining 2019 Medical Director Services	Paid by Check # 648150		05/01/2019	05/03/2019	05/09/2019		05/09/2019	1,000.00	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 1	<u>\$1,000.00</u>
Account 734.11 - Supplies Miscellaneous Office Supplies											
43051 - SYNCB/AMAZON	457694777776	Black Toner for Ricoh Fax Machine - 2 Pack	Edit		02/20/2019	05/10/2019	05/10/2019			120.34	
									Account 734.11 - Supplies Miscellaneous Office Supplies Totals	Invoice Transactions 1	<u>\$120.34</u>
									Department 303001 - Nurses Totals	Invoice Transactions 2	<u>\$1,120.34</u>
Department 304001 - Lab											
Account 705.06 - Professional Services Other Professional Services											
35693 - CANTON PATHOLOGY ASSOCIATES	Jan/Feb/Mar 2019	Laboratory Director Services	Edit		04/22/2019	04/29/2019	04/29/2019			1,500.00	
651 - ENVIRONMENTAL RESOURCE ASSOC.	897003	2019 EPA Water Proficiency Testing	Edit		04/24/2019	05/03/2019	05/03/2019			478.00	
34284 - REAM & HAAGER LABORATORY	4326225, 4325573	4326026, 4325502	Edit		05/08/2019	05/10/2019	05/10/2019			223.00	
51563 - STERICYCLE	1009097290	Infectious Waste Disposal - LAB	Edit		04/30/2019	05/10/2019	05/10/2019			91.50	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 4	<u>\$2,292.50</u>
Account 734.13 - Supplies Freight											
2067 - WEBER SCIENTIFIC	828588	Lab Supplies for Non Clinic Programs, as needed in 2019	Edit		03/05/2019	04/29/2019	04/29/2019			13.03	
651 - ENVIRONMENTAL RESOURCE ASSOC.	897003	2019 EPA Water Proficiency Testing	Edit		04/24/2019	05/03/2019	05/03/2019			90.00	
									Account 734.13 - Supplies Freight Totals	Invoice Transactions 2	<u>\$103.03</u>
Account 734.58 - Supplies Miscellaneous Supplies											
2067 - WEBER SCIENTIFIC	828588	Lab Supplies for Non Clinic Programs, as needed in 2019	Edit		03/05/2019	04/29/2019	04/29/2019			71.28	
									Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 1	<u>\$71.28</u>
									Department 304001 - Lab Totals	Invoice Transactions 7	<u>\$2,466.81</u>
Department 307001 - Environmental Health Administration											
Account 734.11 - Supplies Miscellaneous Office Supplies											
43051 - SYNCB/AMAZON	737749538355	437839869487, 746776545848	Edit		04/10/2019	05/10/2019	05/10/2019			243.27	
									Account 734.11 - Supplies Miscellaneous Office Supplies Totals	Invoice Transactions 1	<u>\$243.27</u>
Account 734.14 - Supplies Computer Supplies											
43051 - SYNCB/AMAZON	443788756475	AND 466873885487	Edit		04/01/2019	06/05/2019	05/06/2019			78.75	



Accounts Payable by G/L Distribution Report

G/L Date Range 04/25/19 - 05/10/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 1001 - General Operating											
Department 307001 - Environmental Health Administration											
Account 734.14 - Supplies Computer Supplies											
43051 - SYNCB/AMAZON	737749538355	437839869487, 746776545848	Edit		04/10/2019	05/10/2019	05/10/2019			155.06	
									Account 734.14 - Supplies Computer Supplies Totals	Invoice Transactions 2	<u>\$233.81</u>
Account 734.58 - Supplies Miscellaneous Supplies											
43051 - SYNCB/AMAZON	737749538355	437839869487, 746776545848	Edit		04/10/2019	05/10/2019	05/10/2019			55.73	
									Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 1	<u>\$55.73</u>
Account 772.20 - Travel Registration/Tuition											
52580 - SUZANNE I MCFADDEN	ServSafe Class	Registration for N. Shaheen for SerfSafe Classes, April 29 & 30	Paid by Check # 648161		05/03/2019	05/03/2019	05/09/2019		05/09/2019	100.00	
7335 - HUNTINGTON NATIONAL BANK	April19 Travel	OEHA Annual Edu. Conf, 4/10/19 - 4/12/19, Columbus, OH	Edit		05/10/2019	05/10/2019	05/10/2019			186.50	
									Account 772.20 - Travel Registration/Tuition Totals	Invoice Transactions 2	<u>\$286.50</u>
Account 772.40 - Travel Meals, Lodging, Plane, etc.											
41531 - COLTON MASTERS	Apr19 Travel	OEHA Annual Edu. Conf, 4/10/19-4/12/19, Columbus, OH	Paid by Check # 648227		05/03/2019	05/03/2019	05/10/2019		05/10/2019	30.11	
7335 - HUNTINGTON NATIONAL BANK	April19 Travel	OEHA Annual Edu. Conf, 4/10/19 - 4/12/19, Columbus, OH	Edit		05/10/2019	05/10/2019	05/10/2019			242.72	
7335 - HUNTINGTON NATIONAL BANK	Gus Hotel	OEHA Annual Edu. Conf, 4/10/19 - 4/12/19, Columbus, OH	Edit		05/10/2019	05/10/2019	05/10/2019			218.00	
7335 - HUNTINGTON NATIONAL BANK	Colton Travel	OEHA Annual Edu. Conf, 4/10/19-4/12/19, Columbus, OH	Edit		05/10/2019	05/10/2019	05/10/2019			218.00	
									Account 772.40 - Travel Meals, Lodging, Plane, etc. Totals	Invoice Transactions 4	<u>\$708.83</u>
									Department 307001 - Environmental Health Administration Totals	Invoice Transactions 10	<u>\$1,528.14</u>
									Fund 1001 - General Operating Totals	Invoice Transactions 30	<u>\$11,027.06</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 04/25/19 - 05/10/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2312 - V.D. - I03 Gonorhea (VD)											
Department 301001 - Health - Administration											
Account 705.06 - Professional Services Other Professional Services											
52334 - LEXISNEXIS RISK DATA MANAGEMENT INC	1672320-20190430	Database Services for 2019	Edit		04/30/2019	05/30/2019	05/09/2019			180.00	
186 - AULTMAN HOSPITAL	2019-08	099915682-9693	Edit		04/30/2019	05/10/2019	05/10/2019			14.75	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 2	<u>\$194.75</u>
Account 713.13 - Utilities Telephone											
51874 - VERIZON WIRELESS	9828827468 (2)	Cell Phone Service for DIS, 2019	Paid by Check # 648196		04/23/2019	05/15/2019	05/09/2019		05/09/2019	50.34	
									Account 713.13 - Utilities Telephone Totals	Invoice Transactions 1	<u>\$50.34</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 3	<u>\$245.09</u>
									Fund 2312 - V.D. - I03 Gonorhea (VD) Totals	Invoice Transactions 3	<u>\$245.09</u>



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G/L Date Range 04/25/19 - 05/10/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2313 - Local Health Dept Prev Support											
Department 301001 - Health - Administration											
Account 705.06 - Professional Services Other Professional Services											
50079 - INSYNC HEALTHCARE SOLUTIONS, LLC	966338	Electronic Medical Record System Fees, 2019	Open		05/01/2019	05/31/2019	05/03/2019			94.00	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 1	<u>\$94.00</u>
Account 705.14 - Professional Services Maintenance Contracts											
40908 - CONNECTING POINT	248685	Office 365/GFI Archiver Annual Licenses	Edit		02/20/2019	05/10/2019	05/10/2019			6,144.00	
									Account 705.14 - Professional Services Maintenance Contracts Totals	Invoice Transactions 1	<u>\$6,144.00</u>
Account 734.13 - Supplies Freight											
50645 - HOLOGIC	35429856	STI Supplies, as needed in 2019 for the LAB	Edit		04/29/2019	05/10/2019	05/10/2019			14.54	
									Account 734.13 - Supplies Freight Totals	Invoice Transactions 1	<u>\$14.54</u>
Account 734.58 - Supplies Miscellaneous Supplies											
50645 - HOLOGIC	35429856	STI Supplies, as needed in 2019 for the LAB	Edit		04/29/2019	05/10/2019	05/10/2019			6,503.16	
									Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 1	<u>\$6,503.16</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 4	<u>\$12,755.70</u>
									Fund 2313 - Local Health Dept Prev Support Totals	Invoice Transactions 4	<u>\$12,755.70</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 04/25/19 - 05/10/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2314 - Family Health (476)											
Department 301001 - Health - Administration											
Account 705.06 - Professional Services Other Professional Services											
51744 - HOSPITAL COUNCIL OF NORTHWEST OHIO	2yr Licenses	2-Year Licenses for HUB Supervisors, CHW's and Staff	Edit		05/09/2019	05/09/2019	05/09/2019			14,400.00	
4168 - KENT STATE UNIVERSITY	416371-25	Comprehensive Evaluation of Stark County	Edit		05/07/2019	05/09/2019	05/09/2019			5,464.09	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 2	<u>\$19,864.09</u>
Account 734.11 - Supplies Miscellaneous Office Supplies											
43051 - SYNCB/AMAZON	465797493564	466899466984, 559563866365	Edit		03/27/2019	06/05/2019	05/06/2019			152.32	
									Account 734.11 - Supplies Miscellaneous Office Supplies Totals	Invoice Transactions 1	<u>\$152.32</u>
Account 734.17 - Supplies Equipment (\$0.00 - \$999.99)											
43051 - SYNCB/AMAZON	647897584884	New Telephones for THRIVE Office	Edit		03/27/2019	06/05/2019	05/06/2019			289.85	
									Account 734.17 - Supplies Equipment (\$0.00 - \$999.99) Totals	Invoice Transactions 1	<u>\$289.85</u>
Account 734.58 - Supplies Miscellaneous Supplies											
43051 - SYNCB/AMAZON	695759333435	Miscellaneous Supplies, as needed in 2019 - THRIVE Program	Edit		02/27/2019	05/05/2019	05/03/2019			69.99	
									Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 1	<u>\$69.99</u>
Account 772.20 - Travel Registration/Tuition											
7335 - HUNTINGTON NATIONAL BANK	1189	Health Value Dashboard Forum, 4/30/19, North Canton, OH	Edit		05/10/2019	05/10/2019	05/10/2019			375.00	
									Account 772.20 - Travel Registration/Tuition Totals	Invoice Transactions 1	<u>\$375.00</u>
Account 772.40 - Travel Meals, Lodging, Plane, etc.											
7335 - HUNTINGTON NATIONAL BANK	Dawn Apr Travel	Starting at Home Conference, 4/17/19-4/18/19, Columbus, OH	Edit		05/10/2019	05/10/2019	05/10/2019			154.00	
									Account 772.40 - Travel Meals, Lodging, Plane, etc. Totals	Invoice Transactions 1	<u>\$154.00</u>
Account 772.60 - Travel Local Mtg/Display Accom/Supplies											
42459 - MARC'S	087435	Food and various supplies for THRIVE Meetings/Events	Edit		05/01/2019	05/03/2019	05/03/2019			17.64	
									Account 772.60 - Travel Local Mtg/Display Accom/Supplies Totals	Invoice Transactions 1	<u>\$17.64</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 8	<u>\$20,922.89</u>
									Fund 2314 - Family Health (476) Totals	Invoice Transactions 8	<u>\$20,922.89</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2316 - WIC Supplemental Health - FY 77											
Department 301001 - Health - Administration											
Account 705.06 - Professional Services Other Professional Services											
35115 - JACKSON MEDICAL TECHNOLOGIES	183856	Scale Calibration for WIC	Edit		05/02/2019	05/10/2019	05/10/2019			180.00	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 1	<u>\$180.00</u>
Account 706.36 - Contract Service Health Contract Grant Expend											
85 - ALLIANCE CITY HEALTH DEPT	Apr19 WIC (1)	WIC Program Reimbursement	Edit		05/09/2019	05/09/2019	05/09/2019			2,033.63	
85 - ALLIANCE CITY HEALTH DEPT	Apr19 WIC (2)	FY19 WIC Reimbursement	Edit		05/09/2019	05/09/2019	05/09/2019			6,783.19	
1121 - MASSILLON CITY HEALTH DEPT	Apr19 WIC (1)	WIC Program Reimbursement	Edit		05/09/2019	05/09/2019	05/09/2019			2,761.82	
1121 - MASSILLON CITY HEALTH DEPT	Apr19 WIC (2)	FY19 WIC GRANT Reimbursement	Edit		05/09/2019	05/09/2019	05/09/2019			11,140.39	
1800 - STARK COUNTY HEALTH DEPARTMENT	Apr19 WIC (1)	WIC Program Reimbursement	Edit		05/02/2019	05/09/2019	05/09/2019			1,898.91	
1800 - STARK COUNTY HEALTH DEPARTMENT	Apr19 WIC (2)	FY19 WIC GRANT Reimbursement	Edit		05/02/2019	05/09/2019	05/09/2019			28,784.07	
									Account 706.36 - Contract Service Health Contract Grant Expend Totals	Invoice Transactions 6	<u>\$53,402.01</u>
Account 713.13 - Utilities Telephone											
51874 - VERIZON WIRELESS	9828801905	WIC Peer Helper Cell Phones	Paid by Check # 648196		04/23/2019	05/15/2019	* 05/09/2019		05/09/2019	54.89	
									Account 713.13 - Utilities Telephone Totals	Invoice Transactions 1	<u>\$54.89</u>
Account 734.11 - Supplies Miscellaneous Office Supplies											
43051 - SYNCB/AMAZON	FY19WIC Supplies	601457 8781 027661 4	Edit		05/06/2019	05/06/2019	05/06/2019			1,056.38	
									Account 734.11 - Supplies Miscellaneous Office Supplies Totals	Invoice Transactions 1	<u>\$1,056.38</u>
Account 734.58 - Supplies Miscellaneous Supplies											
43051 - SYNCB/AMAZON	464634997587	WIC Clinic Supplies	Edit		04/05/2019	06/05/2019	05/06/2019			45.81	
									Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 1	<u>\$45.81</u>
Account 772.40 - Travel Meals, Lodging, Plane, etc.											
34370 - LAURA ROACH	May19 Travel	Ohio WIC Program: Spring Mtg, 5/1/19-5/2/19, Grove City, OH	Paid by Check # 648236		05/03/2019	05/03/2019	05/10/2019		05/10/2019	18.08	
7335 - HUNTINGTON NATIONAL BANK	May19 Travel	Ohio WIC Program: Spring Mtg, 5/1/19-5/2/19, Grove City, OH	Edit		05/10/2019	05/10/2019	05/10/2019			122.00	
									Account 772.40 - Travel Meals, Lodging, Plane, etc. Totals	Invoice Transactions 2	<u>\$140.08</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 12	<u>\$54,879.17</u>
									Fund 2316 - WIC Supplemental Health - FY 77 Totals	Invoice Transactions 12	<u>\$54,879.17</u>



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G/L Date Range 04/25/19 - 05/10/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2318 - Local Aids Prevention											
Department 301001 - Health - Administration											
Account 705.05 - Professional Services Computer Access Line Fees											
51874 - VERIZON WIRELESS	9828835828	Surface 3 Service for DIS and HIV Coordinator	Paid by Check # 648196		04/23/2019	05/15/2019	05/09/2019		05/09/2019	80.34	
									Account 705.05 - Professional Services Computer Access Line Fees Totals	Invoice Transactions 1	<u>\$80.34</u>
Account 706.36 - Contract Service Health Contract Grant Expend											
26624 - SANDRA L GUIST	Jan/Feb/Apr	Reimbursement for RAG Services	Paid by Check # 648155		05/03/2019	05/03/2019	05/09/2019		05/09/2019	79.04	
85 - ALLIANCE CITY HEALTH DEPT	Apr19 HIV	HIV Grant	Edit		05/03/2019	05/09/2019	05/09/2019			534.20	
38878 - NEW PHILADELPHIA CITY HEALTH DEPARTMENT	Apr19 HIV	HIV Grant	Edit		04/30/2019	05/09/2019	05/09/2019			943.80	
1484 - PLANNED PARENTHOOD	Apr19 HIV	HIV Grant	Edit		05/01/2019	05/09/2019	05/09/2019			1,239.59	
									Account 706.36 - Contract Service Health Contract Grant Expend Totals	Invoice Transactions 4	<u>\$2,796.63</u>
Account 713.13 - Utilities Telephone											
51874 - VERIZON WIRELESS	9828827468 (3)	Cell Phone Service for New LTC Employee	Paid by Check # 648196		04/23/2019	05/15/2019	05/09/2019		05/09/2019	.80	
									Account 713.13 - Utilities Telephone Totals	Invoice Transactions 1	<u>\$0.80</u>
Account 734.58 - Supplies Miscellaneous Supplies											
43051 - SYNCB/AMAZON	766835848397,	435468849735, 466398765685	Edit		04/10/2019	05/10/2019	05/10/2019			39.68	
									Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 1	<u>\$39.68</u>
Account 772.40 - Travel Meals, Lodging, Plane, etc.											
7335 - HUNTINGTON NATIONAL BANK	Pam Hotel	Frant Requirement Mtg/DIS-LTC Mtg, 4/10/19-4/11/19, Columbus, OH	Edit		05/10/2019	05/10/2019	05/10/2019			122.00	
									Account 772.40 - Travel Meals, Lodging, Plane, etc. Totals	Invoice Transactions 1	<u>\$122.00</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 8	<u>\$3,039.45</u>
									Fund 2318 - Local Aids Prevention Totals	Invoice Transactions 8	<u>\$3,039.45</u>



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G/L Date Range 04/25/19 - 05/10/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2319 - Early Intervention Services										
Department 301001 - Health - Administration										
Account 713.13 - Utilities Telephone										
51874 - VERIZON WIRELESS	9828827468 (1)	Cell Phone Service for EIS for 2019	Paid by Check # 648196		04/23/2019	05/15/2019	05/09/2019		05/09/2019	50.34
							Account 713.13 - Utilities Telephone Totals	Invoice Transactions 1		<u>50.34</u>
Account 734.58 - Supplies Miscellaneous Supplies										
43051 - SYNCB/AMAZON	489764735639	SWAP Supplies	Edit		04/04/2019	06/05/2019	05/06/2019			39.92
43051 - SYNCB/AMAZON	766835848397	435468849735	Edit		04/10/2019	05/10/2019	05/10/2019			20.70
							Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 2		<u>\$60.62</u>
							Department 301001 - Health - Administration Totals	Invoice Transactions 3		<u>\$110.96</u>
							Fund 2319 - Early Intervention Services Totals	Invoice Transactions 3		<u>\$110.96</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2321 - Immunization Action Grant											
Department 301001 - Health - Administration											
Account 706.36 - Contract Service Health Contract Grant Expend											
85 - ALLIANCE CITY HEALTH DEPT	Apr19 GV Grant	Get Vaccinated Grant, Remaining FY19 Budget	Edit		05/01/2019	05/09/2019	05/09/2019			1,800.00	
							Account 706.36 - Contract Service Health Contract Grant Expend Totals		Invoice Transactions	1	\$1,800.00
							Department 301001 - Health - Administration Totals		Invoice Transactions	1	\$1,800.00
							Fund 2321 - Immunization Action Grant Totals		Invoice Transactions	1	\$1,800.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2322 - Dental Sealant 132T Grant											
Department 301001 - Health - Administration											
Account 705.06 - Professional Services Other Professional Services											
40279 - ALISON GIAMMARCO	Apr/May19 Dental	Dental Hygiensist Services for 2019	Paid by Check # 648154		05/03/2019	05/03/2019	05/09/2019		05/09/2019	1,032.02	
							Account 705.06 - Professional Services Other Professional Services Totals		Invoice Transactions	1	<u>\$1,032.02</u>
							Department 301001 - Health - Administration Totals		Invoice Transactions	1	<u>\$1,032.02</u>
							Fund 2322 - Dental Sealant 132T Grant Totals		Invoice Transactions	1	<u>\$1,032.02</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2323 - Personal Responsibility Ed Pr Fd										
Department 301001 - Health - Administration										
Account 705.05 - Professional Services Computer Access Line Fees										
51874 - VERIZON WIRELESS	9828754967	iPad Service	Paid by Check # 648196		04/23/2019	05/15/2019	* 05/09/2019		05/09/2019	40.17
							Account 705.05 - Professional Services Computer Access Line Fees Totals	Invoice Transactions	1	<u>\$40.17</u>
							Department 301001 - Health - Administration Totals	Invoice Transactions	1	<u>\$40.17</u>
							Fund 2323 - Personal Responsibility Ed Pr Fd Totals	Invoice Transactions	1	<u>\$40.17</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2331 - Air Pollution (134)											
Department 301001 - Health - Administration											
Account 705.14 - Professional Services Maintenance Contracts											
40908 - CONNECTING POINT	248685	Office 365/GFI Archiver Annual Licenses	Edit		02/20/2019	05/10/2019	05/10/2019			1,056.00	
									Account 705.14 - Professional Services Maintenance Contracts Totals	Invoice Transactions 1	<u>\$1,056.00</u>
Account 713.12 - Utilities Electric											
1366 - OHIO EDISON CO.	Apr19 APC Elec.	110 033 872 497	Edit		05/08/2019	05/29/2019	05/09/2019			116.27	
									Account 713.12 - Utilities Electric Totals	Invoice Transactions 1	<u>\$116.27</u>
Account 713.13 - Utilities Telephone											
51874 - VERIZON WIRELESS	9828836031	APC Cell Phone Service, Staff Field Work	Edit		04/23/2019	05/15/2019	05/09/2019			170.83	
									Account 713.13 - Utilities Telephone Totals	Invoice Transactions 1	<u>\$170.83</u>
Account 734.11 - Supplies Miscellaneous Office Supplies											
43051 - SYNCB/AMAZON	837545988963	463664954589, 966854638475, 485496849875	Edit		04/10/2019	05/10/2019	05/10/2019			84.16	
									Account 734.11 - Supplies Miscellaneous Office Supplies Totals	Invoice Transactions 1	<u>\$84.16</u>
Account 734.13 - Supplies Freight											
52541 - ALICAT SCIENTIFIC, INC.	478958	FP-25 Portable Flow Calibrator, APC	Edit		04/26/2019	05/10/2019	05/10/2019			16.20	
39452 - UPS	E00A07169	E11A07189	Edit		04/13/2019	05/10/2019	05/10/2019			57.58	
									Account 734.13 - Supplies Freight Totals	Invoice Transactions 2	<u>\$73.78</u>
Account 734.57 - Supplies Machine Parts and Supplies											
43051 - SYNCB/AMAZON	837545988963	463664954589, 966854638475, 485496849875	Edit		04/10/2019	05/10/2019	05/10/2019			22.21	
51504 - THERMO ENVIRONMENTAL INSTRUMENTS, LLC	448528	Monitoring Equipment parts and supplies, as needed	Edit		05/01/2019	05/10/2019	05/10/2019			1,176.00	
51504 - THERMO ENVIRONMENTAL INSTRUMENTS, LLC	448234	Monitoring equipment parts and supplies, as needed in 2019	Edit		04/26/2019	05/10/2019	05/10/2019			1,996.00	
									Account 734.57 - Supplies Machine Parts and Supplies Totals	Invoice Transactions 3	<u>\$3,194.21</u>
Account 734.58 - Supplies Miscellaneous Supplies											
43051 - SYNCB/AMAZON	566494935493	Safety, Monitoring and Offices Supplies - APC	Edit		04/08/2019	06/05/2019	05/06/2019			27.98	
43051 - SYNCB/AMAZON	837545988963	463664954589, 966854638475, 485496849875	Edit		04/10/2019	05/10/2019	05/10/2019			172.67	
									Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 2	<u>\$200.65</u>
Account 758.43 - Capital Outlay Equipment (\$1000 - \$5000)											
52541 - ALICAT SCIENTIFIC, INC.	478958	FP-25 Portable Flow Calibrator, APC	Edit		04/26/2019	05/10/2019	05/10/2019			2,950.00	
									Account 758.43 - Capital Outlay Equipment (\$1000 - \$5000) Totals	Invoice Transactions 1	<u>\$2,950.00</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2331 - Air Pollution (134)											
Department 301001 - Health - Administration											
Account 772.40 - Travel Meals, Lodging, Plane, etc.											
39909 - LINDA MORCKEL		Parking Costs			05/09/2019	05/09/2019	05/09/2019			8.00	
		Inspector Training Academy Module 2, 4/25/19, Columbus, OH	Edit								
39909 - LINDA MORCKEL		May Parking			05/09/2019	05/09/2019	05/09/2019			9.00	
		Air Monitoring Workgroup/Training Academy, 2/19-2/20, Columbus	Edit								
									Account 772.40 - Travel Meals, Lodging, Plane, etc. Totals	Invoice Transactions 2	<u>\$17.00</u>
Account 773.41 - Lease and Rental Payments Building Rental											
35010 - BREWSTER-SUGARCREEK TWP HISTORICAL SOCIETY	319	2019 Rental Fees for Air Monitoring Site	Edit		05/01/2019	05/10/2019	05/10/2019			200.00	
									Account 773.41 - Lease and Rental Payments Building Rental Totals	Invoice Transactions 1	<u>\$200.00</u>
Account 773.43 - Lease and Rental Payments Other Rentals											
51903 - AIRGAS, INC	9961436831	Gas Cylinder Rental for 2019	Edit		04/30/2019	05/10/2019	05/10/2019			28.75	
									Account 773.43 - Lease and Rental Payments Other Rentals Totals	Invoice Transactions 1	<u>\$28.75</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 16	<u>\$8,091.65</u>
									Fund 2331 - Air Pollution (134) Totals	Invoice Transactions 16	<u>\$8,091.65</u>



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G/L Date Range 04/25/19 - 05/10/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2351 - Food Service (055)										
Department 301001 - Health - Administration										
Account 747.14 - Refunds, Claims and Reimbursements Reimbursements										
1941 - TREASURER STATE OF OHIO	Apr19 RFE	2019 Retail Food Establishment Reimb. to the State, as needed	Edit		05/10/2019	05/10/2019	05/10/2019			28.00
1941 - TREASURER STATE OF OHIO	Apr19 fso	2019 Food Service Operation Reimb. to the State, as needed	Edit		05/10/2019	05/10/2019	05/10/2019			140.00
Account 747.14 - Refunds, Claims and Reimbursements Reimbursements Totals							Invoice Transactions	2		<u>\$168.00</u>
Department 301001 - Health - Administration Totals							Invoice Transactions	2		<u>\$168.00</u>
Fund 2351 - Food Service (055) Totals							Invoice Transactions	2		<u>\$168.00</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2353 - Swimming Pool											
Department 301001 - Health - Administration											
Account 747.14 - Refunds, Claims and Reimbursements Reimbursements											
1941 - TREASURER STATE OF OHIO	2019 Pool Reim.	2019 Public Swimming Pools/Spa's Reimb. to State, as needed	Edit		05/10/2019	05/10/2019	05/10/2019			1,050.00	
							Account 747.14 - Refunds, Claims and Reimbursements Reimbursements Totals		Invoice Transactions	1	<u>\$1,050.00</u>
							Department 301001 - Health - Administration Totals		Invoice Transactions	1	<u>\$1,050.00</u>
							Fund 2353 - Swimming Pool Totals		Invoice Transactions	1	<u>\$1,050.00</u>



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G/L Date Range 04/25/19 - 05/10/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 4501 - Capital Projects											
Department 301001 - Health - Administration											
Account 734.15 - Supplies Computer Software(up to \$999.99)											
9789 - DELL MARKETING L.P.	10312973975	10314096911	Edit		05/01/2019	05/10/2019	05/10/2019			513.26	
									Account 734.15 - Supplies Computer Software(up to \$999.99) Totals	Invoice Transactions 1	<u>\$513.26</u>
Account 734.18 - Supplies Furniture/Fixtures (\$0-\$999.99)											
18412 - PEPCO	S1009145255.0	LED Lights for Buidling, Edit			05/02/2019	05/10/2019	05/10/2019			4,694.30	
									Account 734.18 - Supplies Furniture/Fixtures (\$0-\$999.99) Totals	Invoice Transactions 1	<u>\$4,694.30</u>
Account 734.71 - Supplies Computer Equip (\$0-\$999.99)											
9789 - DELL MARKETING L.P.	10312973975	10314096911	Edit		05/01/2019	05/10/2019	05/10/2019			1,606.74	
									Account 734.71 - Supplies Computer Equip (\$0-\$999.99) Totals	Invoice Transactions 1	<u>\$1,606.74</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 3	<u>\$6,814.30</u>
									Fund 4501 - Capital Projects Totals	Invoice Transactions 3	<u>\$6,814.30</u>
									Grand Totals	Invoice Transactions 93	<u>\$121,976.46</u>

* = Prior Fiscal Year Activity



Public Health
Prevent, Promote, Protect.

Canton City Public Health

Board of Health Meeting
Monday, May 20, 2019 @ 12:00pm – Board Room
Miscellaneous Items

1. Recycle Center Manager (R3) Position Description



Public Health
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Canton City Health District

Position Description

Canton City Health District
DRAFT

Position Title:	Recycling Center Manager			Position #:	
Working Title:	Recycling Center Manager			CS Status:	Classified
Division or Unit:	Environmental Health			Reports to:	EH Director
Employment Status:	Full Time	Pay Grade:	3	FLSA Status:	Non-exempt
Funding Source:	Solid Waste Recycling and/or EH General Fund				

Position Summary: This position is responsible for the daily operations of the recycling center. An individual of this classification works under general supervision of a Registered Sanitarian and requires knowledge of environmental health science; state, local, federal laws and agency policies; rules and regulations pertaining to environmental health science issues. Main duties will be to maintain hours of operation at the Recycling Center, track receipts and sales of recycled materials, maintain Recycling Center in a clean and orderly fashion at all times, perform small equipment repair and maintenance, operate small equipment, move materials around Recycling Center as needed, as well as physical labor.

- Essential Duties and Responsibilities:**
- 90%
 - Assist in the removal, storage and packaging of recycled material.
 - Ensure proper packaging; assure compliance with regulations relative to the storage and removal of recycled materials from the center.
 - Maintain center in a clean and orderly manner.
 - 5%
 - Ensure proper paperwork is completed for various wastes as instructed.
 - 5%
 - Ensure all applicable department policies, laws and rules governing discarded wastes are followed.

- Other Duties and Responsibilities:**
- Small engine repair and maintenance.
 - General repair of facilities not covered by building maintenance personnel.
 - Supervision of municipal court offenders assigned to community service to ensure grounds are kept clean and neat.

- Minimum Qualifications:**
- Graduated from an accredited high school or GED.
 - Maintain a valid Ohio driver's license.
 - USEPA CFC Certification or approved experience.
 - Ability to use email, Microsoft Word, Microsoft Excel and data systems to track information and data.

- Preferred Qualifications:**
- Experience with liquid pressures, household hazardous waste and spill containment.
 - Experience in directing activities of subordinate staff.

- Key Competencies:** The following Council on Linkages Core Competencies (Adopted June 2014) for this position include all Tier 1 competencies for each of the following domain areas:
- Analytical/Assessment Skills: 1A1, 1A4, 1A5, 1A7, 1A8, 1A10, 1A14
 - Policy Development/Program Planning Skills: 2A1, 2A2, 2A3, 2A4, 2A6, 2A7, 2A8, 2A9, 2A10, 2A11

- Communication Skills: 3A1, 3A2, 3A3, 3A4, 3A5, 3A6, 3A7, 3A8
- Cultural Competency Skills: 4A1, 4A2, 4A3, 4A4, 4A5, 4A6, 4A7
- Community Dimensions of Practice Skills: 5A1, 5A2, 5A3, 5A4, 5A5, 5A7, 5A9,
- Public Health Sciences Skills: 6A1, 6A2, 6A6,
- Financial Planning and Management Skills: 7A1, 7A2, 7A3, 7A5, 7A6, 7A7, 7A9, 7A10, 7A11, 7A12, 7A13, 7A14
- Leadership and Systems Thinking Skills: 8A1, 8A2, 8A3, 8A4, 8A5, 8A6, 8A7, 8A8, 8A9

Canton City Health District has adopted Organizational Competencies that all employees are expected to achieve, of which the following are for this position:

- Customer Focus: 1A1, 1A2, 1A3, 1A4, 1A5, 1B1, 1B3, 1B4
- Accountability: 2A1, 2A2, 2A3, 2A4, 2A5, 2A6, 2A7, 2A8, 2B1, 2B2, 2B3, 2B4, 2B5, 2B6, 2B7
- Equity, Ethics and Fairness: 3A1, 3A2, 3A3, 3A4, 3A5, 3B1, 3B5, 3B6
- Continuous Quality Improvement: 4A1, 4A2, 4A3, 4A4, 4A5, 4A6, 4B1, 4B2, 4B3, 4B4, 4B5, 4B6
- Occupational Health and Safety: 5A1, 5A2, 5A3, 5A4, 5A5, 5A6, 5B1, 5B2, 5B3, 5B4
- Emergency Preparedness: 6A1, 6A2, 6A3

Work Environment: The selected applicant must be able to work in a semi-industrial environment; the recycling center is a functioning business operating from a city-owned vehicle maintenance facility. Physical work, including the ability to lift 50 pounds, will be required as well as excellent people and communication skills. The operation of small equipment, including a fork lift or loader, is also necessary.

Approval: This position description was approved by the Board of Health on:

Revision History: Dates of prior approved versions:

Employee Statement:

I hereby acknowledge that I have received a copy of this position description on this date.

Employee Signature

Date

Printed Name



Public Health
Prevent, Promote, Protect.

Canton City Public Health

Board of Health Meeting
Monday, May 20, 2019 @ 12:00pm – Board Room
Resolutions for Approval

1. 2019-12 Rescind Chapter 257 of the Canton City Health Code – Frozen Desserts (Second Reading)

Resolution 2019-12

A resolution by the Board of Health of the Canton City Health District, rescinding chapter 257 of the Canton City Health Code – Frozen Desserts

WHEREAS Chapter 257 of the Canton City Health Code regulates the manufacture, storage, and sale of frozen dessert products in the City of Canton, and

WHEREAS this regulation was adopted at a time before these products were consistently regulated by the State of Ohio, and

WHEREAS all locations in the City of Canton that manufacture, store, or sale frozen dessert products are now licensed and inspected by our department under the authority of the Ohio Uniform Food Code (Chapter 3717 of the Ohio Revised Code or Chapter 901:3 of the Ohio Administrative Code).

WHEREAS the Board of Health desires to simplify its regulations, decrease duplication, and increase efficiency.

WHEREAS rescinding Chapter 257 of the Canton City Health Code will not adversely affect the health and safety of the citizens of Canton.

NOW THEREFORE BE IT RESOLVED that Chapter 257 – Frozen Desserts of the Canton City Health Code be rescinded.

BE IT FURTHER RESOLVED that this resolution will become effective August 1, 2019 and a summary of this resolution be published in a paper of general circulation in Stark County.

ADOPTED by the Board of Health of the Canton City Health District this day of , **2019**.

APPROVED:

President
Canton City Board of Health

Secretary
Canton City Board of Health

April 29, 2019

First Reading

First Publication

May 20, 2019

Second Reading

Third Reading

Effective Date

Summary Text for Publication

On DATE the Canton City Board of Health passed resolution 2019-12 rescinding Chapter 257 – Frozen Desserts of the Canton City Health Code. Effective date: DATE. For more information contact Canton City Public Health at 330-489-3327.



Public Health
Prevent. Promote. Protect.

Canton City Public Health

Board of Health Meeting
Monday, April 29, 2019 @ 12:00pm – Board Room
Division Reports

1. Medical Director – **No report**
2. Nursing/WIC
3. Laboratory
4. OPHI/Surveillance – **No report**
5. THRIVE – **No report**
6. Environmental Health
7. Air Pollution Control
8. Vital Statistics
9. Fiscal
10. Health Commissioner
11. Accreditation Team
12. Quality Improvement and Performance Management

Canton City Public Health

April 2019 Report (Meeting 5/20/19)

NURSING DIVISION

Jon Elias, M.D.
Medical Director

Diane Thompson, R.N., M.S.N., DON
Nursing Division

CLINIC SERVICES

	# of Clinics	# Attending	YTD
Immunization Clinic	6	33	125
Tuberculosis (TB) Mantoux	9	20	67
Travel	3	22	101
S.T.I.	7	51	271
C.T.S. Clinic	5	3	9
C.T.S. – # Qualified & Tested		2	6
Field/Outreach Testing		0	3
SWAP	3	148	738
SWAP Testing		1	11
SWAP Vaccination Clinic	3	6	16
Hepatitis A Outbreak Clinic	1	9	30

DENTAL SEALANT PROGRAM

	Students Screened	YTD Screened	Students Sealed	YTD Sealed
Dental Sealants	290	1,202	155	709

HIV TESTING

	Month	YTD	HIV+ Month	HIV+ YTD	Discordant	Discordant YTD
Tests Performed	6	47	0	1	0	3
Results Given	6	47	0	1	0	3

HIV INFECTION

	HIV (900) Month	AIDS (950) Month	HIV (900) YTD	AIDS (950) YTD
Canton City	0	1	1	2
Stark County*	0	0	3	0

* excludes Canton City Residents

HIV Infection includes all persons infected with HIV and/or symptomatic of HIV related disease. AIDS reports include only those who meet the CDC AIDS definition.

SPECIAL PROGRAMS

	SESSIONS/VISITS/ CONTACTS		# ATTENDING	
	Month	YTD	Month	YTD
Nursing School Students/Physician Affiliations			1	10
STD/HIV Programs (Quest) – Goal 8 programs per year				
Communicable Disease Programs	0	0	0	0
Health Promotions / Fairs (Goodwill Parenting talks)	2	4	25	49
Immunization Action Plan – Maximizing Office Based Immunization Programs (MOBI) – Goal of 10 per grant year July 1 st – June 30 th	2	5		
Immunization Action Plan – Teen Immunization Education Sessions (TIES) – Goal of 8 per grant year July 1 st – June 30 th	1	3		
DIS Interviews and/or Visits	11	39		
Linkage to Care visits	1	7**		
PAPI (Prevention Assistance Program Interventions) referrals	5	7**		
PAPI (Prevention Assistance Program Interventions) enrollment	0	1**		
Bureau for Children with Medical Handicaps (BCMh) and PHN Consultative Service Home Visits/Contacts [Goal – 90% of caseload will be contacted annually July 1st- June 30 th]	4	17		

**adjusted

**WIC Division
Monthly Caseload Report**

Assigned Caseload for Canton WIC FY19: 2,167

Assigned Stark Project Caseload FY19: 5,711

WIC Fiscal Year 2019 October 2018 – September 2019		
	Canton City	Total for Stark Project
October 2018	2,164	5,636
November 2018	2,072	5,453
December 2018	2,014	5,346
January 2019	2,001	5,316
February 2019	1,966	5,229
March 2019	1,983	5,231
April 2019	<i>May Caseload Data not available as of 5/10/2019</i>	

Canton City Health Department

April 2019 (Meeting 5/20/2019)

Environmental Health

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total	Annual Inspection Goal
Nuisance Cases Opened	134	206	201	207									748	N/A
Nuisance Cases Acknowledged	129	205	201	202									737	N/A
Nuisance Cases Closed	111	165	130	152									558	N/A
Days to Acknowledge	0.45	5.2	0.45	0.95									0.55	N/A
Days to Close	0.45	4.45	5.7	6.36									9.25	N/A
Tires Recycled, lbs	7660	23580	37020	29480									97740	N/A
# of Tires (estimated)	383	1179	1851	1474									4887	N/A
Household Hazardous Waste, lbs	8545	4841	6066	12337									31789.01	N/A
Household Hazardous Waste Customers	0	0	308	0									308	N/A
E-Waste & Misc Metals, lbs	3140	9826	0	9310									22276	N/A

NUISANCE UPDATES:

Our two part-time permanent employees started at the recycle center on 4/30/2019, and one returning part-time seasonal employee for the vector control (mosquito) program started 5/6/2019. Gus is re-vamping the mosquito control program. Rabies Clinic on 5/4/2019 was a success. Dr. Hickman and his volunteers vaccinated 223 animals in about two hours.

FOOD UPDATES:

If you recall, the food program had a survey (audit) in March with the Ohio Department of Agriculture. We received the report last week and found out that we are on provisional status until we create an approved action plan. While unfortunate, it provides us with good guidelines as to how to improve the program to achieve satisfactory surveys in the future.

Plans Received: 4/9 Speedway, 4/15 Taco Bell

Plans Approved: 4/12 Aultman Foundation

UPCOMING EVENTS:

5/23 - Vintage Canton

6/6-6/8 - GreekFest

6/7-6/8 - BluesFest

6/7 - First Friday

6/13-6/15 - ItalianAmerican Festival

6/14 - First Friday

6/15 - Flea Market

6/21 - First Friday

6/22 - Annual Car Show

6/28 - First Friday

Canton City Public Health

April 2019 Report (Meeting 05/20/19)

AIR POLLUTION CONTROL

AIR MONITORING:

Summary of Air Monitoring Network

MONITORING TYPE	ATTAINMENT STATUS	MONITORING FREQUENCY	# OF OPERATING MONITORS	MONITORING LOCATION
Ozone	Attainment	Continuous	3	Malone College; Brewster; Alliance
Carbon Monoxide	Attainment	Continuous	1	Canton Health Department
PM2.5	Attainment	3 Intermittent (1 in 3 days) & 1 Continuous	4	Canton Fire Station #8; Canton Health Department
PM2.5 Speciation	n/a (not NAAQS)	Intermittent (1 in 6 days)	2	Canton Fire Station #8
PM10 / Manganese	n/a (special study)	Intermittent (1 in 6 days)	1	Republic Steel
Lead	Undetermined & n/a (special study)	1 Intermittent (1 in 6 days) & 1 special study days	2	Republic Steel
Lead	Undetermined	Intermittent (1 in 6 days)	1	Youtz Leadership School

• *Monitoring Network Details:*

- On 4/29/2019, the Republic Steel air monitoring location was converted from a special purpose monitor to a State or Local Air Monitoring Station (SLAMS) to comply with the lead (Pb) National Ambient Air Quality Standard (NAAQS) requirements. The monitoring frequency was also adjusted so to 1 in 6 days as required by the standard. The second monitor located at the site was converted to a special study monitor to operate during leaded steel production days, and other days, to gain further knowledge about the Pb emissions from Republic Steel. All data from the monitors is now located on the Ohio EPA website, with a link on the CCPH website.

Air Pollution Laboratory Report

Air Quality Index (AQI) - Comparison of Monthly Data

AQI Value Ranges Per Category of Air Quality Conditions:

Good = 0-50; Moderate = 51-100; Unhealthy for Sensitive Groups = 101-150; Unhealthy = 151-200

Data Type	April 2015	April 2016	April 2017	April 2018	April 2019
# of AQI Reporting Days	21	21	19	21	21
Highest AQI Value	61	114	71	77	71
# of Days in Good Category	20	15	13	15	15
# of Days in Moderate Category	1	4	6	6	6
# of Days in Unhealthy For Sensitive Groups Category	0	2	0	0	0
# of Days in Unhealthy Category	0	0	0	0	0

Suspended Particulates PM2.5- Comparison of Monthly Averages*

(in micrograms per cubic meter of air)

Primary Standard Limits: Annual Arithmetic Mean = 12; Daily 24-hr Average = 35

**Note: Due to data availability averages are reported for previous month*

Location	March 2015	March 2016	March 2017	March 2018	March 2019
#1 Health Department	13.0	6.8	6.4	5.8	8.4
#15 Fire Station #8	12.0	7.1	7.5	6.2	9.9

SIGNIFICANT OTHER EVENTS:

- 04/12/19: APC received results for lead (Pb) samples collected during the second half of March 2019 at the Republic Steel monitoring location. Concentrations of 1.87 ug/m³ for 3/22/2019 and 1.83 ug/m³ for 3/25/2019 increased the 3-month rolling average to 0.167 ug/m³, which is an exceedance of the National Ambient Air Quality Standard (NAAQS) for Pb of 0.15 ug/m³ 3-month average. As a result of this and as a condition of the Ohio EPA Director's conditions issued in July 2018, Republic Steel has temporarily suspended leaded-steel production operations and implemented several additional corrective actions at their facility to mitigate the Pb emissions from leaving the facility. Ohio EPA, with the assistance of Canton APC, is pursuing enforcement action against Republic Steel on this issue.

SIGNIFICANT COMPLIANCE MONITORING DETAILS:

Please see the APC Compliance Monitoring Activities tables on the next page for the quantities of conducted activities. Below are details of any compliance monitoring activities with significant importance or impact.

- 04/04/19: A Consent Order was issued to Hall-Away Construction by the Stark County Common Pleas Court by actions taken by the Ohio Attorney General for significant asbestos violations at three Massillon properties discovered by Canton APC in November 2016. The Consent Order included a \$3,000 civil penalty.
- 04/30/19: Ohio EPA Director's Final Findings and Orders (F&Os) were issued to Title V facility, Republic Steel, located at 2633 8th St. NE, Canton (facility ID 1576050694). These F&Os resolve 8 significant non-compliance issues related to work practices, permit monitoring, recordkeeping, and reporting, visible emissions exceedances and November 2016 F&Os violations, which represent all violations that have occurred at this facility since 2017 till March 2019. The F&Os include several milestones for Republic to complete to resolve the violations. The F&Os also include a \$180,000 civil penalty, of which about \$45,000 will be paid to Canton during FFY2021 (two years from now).

APC Compliance Monitoring Activities

April 2019

Activity	Month Totals						CYTD Totals					
	OB	Asb	HPF	NPF	Ot	Total	OB	Asb	HPF	NPF	Ot	Total
INSPECTIONS												
1. Full Compliance Evaluation (FCE) inspections			0	1		1			1	1		2
2. Site Visits conducted (non-complaint)	0		2	1	0	3	2		4	1	0	7
3. Performance tests observed			0	0		0			1	0		1
4. Opacity observations conducted			0	0	0	0			3	1	0	4
5. Anti-tampering inspections					1	1					1	1
COMPLAINTS												
6. Complaints received	28	0	0	1	1	30	47	4	3	3	5	62
7. Complaints investigated	14	0	0	1	1	16	34	4	2	3	5	48
ENFORCEMENT												
8. Warning actions taken	1	0	0	0	0	1	3	0	0	0	0	3
9. General NC enforcement actions taken	7	3	2	0	0	12	16	6	3	3	0	28
10. Significant NC enforcement actions taken	0	0	0	0	0	0	1	0	1	0	1	3
11. GNC Resolved without further action – Local	7	3	2	0	0	12	16	6	3	0	0	25
12. SNC Resolved without further action – Local	0	0	0	0	0	0	0	0	0	0	0	0
13. Enforcement Action Referral to OEPA for SNC	0	0	0	0	0	0	1	0	1	0	1	3
14. Final Enforcement Action Issued by OEPA/AGO	0	1	8	0	0	9	0	1	8	0	0	9

Abbreviations: OB = open burning; Asb = asbestos; HPF = High Priority facility; NPF = Non-high Priority Facility; Ot = Other; NC = Non-compliance, S = Significant, G = General

Activity	Month Totals		CYTD Totals	
ASBESTOS				
15. Demo/Renovation notifications received	5		37	
16. Demo/Renovation inspections performed	3		9	
17. Non-Notifier inspections performed	0		1	
18. Asbestos Landfill inspection performed	0		0	
OPEN BURNING ISSUANCE	Received	Issued	Received	Issued
19. Open Burning Notifications	1	2	5	6
20. Open Burning Permissions	0	0	5	5

PERMITTING:

Facility Universe in Stark County (APC Jurisdiction)

	March 2019 End Balance	Facilities shutdown in April 2019	New Facilities in April 2019	Facilities changed type in April 2019	April 2019 End Balance
# of Title V Facilities	19	0	0	0	19
# of FEPTIO Facilities	18	0	0	0	18
# of NTV Facilities	181	0	+2	0	183
# of PBR Facilities	285	0	0	0	285

Summary of Permit Activity for April 2019

	Incoming	Outgoing	
	Applications Received	Draft Issued Permits	Final Issued* Permits
Installation Permits	1	0	3
Renewal Permits	1	0	2
Other Permits	2	0	2
PBRs	0	n/a	0
TOTAL	4	0	7

*Value of both final issued permits and canceled permits (permits no longer needed) combined.

- *Significant Permit Issued Details:* Two NTV installation permits were issued to Olde Wood Limited for their wood flooring manufacturing facility located at 7557 Willowdale St, Magnolia. This facility was installed in September 2013 but never received a permit. The issuance of this permit resolves this violation and adds this facility to the facility universe.

Summary of Permit Goals and Status for CYTD 2019

Includes progress toward Strategic Plan goal

	CYTD Final Issued* Permits	DAPC Yearly Issuance Goals
FEPTIO-Renewal (backlogged)~	1	6
NTVPTIO-Renewal (backlogged)~	0	7

*Value of both final issued permits and canceled permits (permits no longer needed) combined.

~Only includes Backlogged permits, which means older than 6 months for FEPTIO/NTVPTIO-Renewals

	Processing complete; waiting for CO to issue	CYTD TVPTO Issuance Details				DAPC Yearly Issuance Goal
		Draft	PPP	PP	Final*	
TVPTO-Renewal~	0	0	0	0	1	4

*Value of both final issued permits and canceled permits (permits no longer needed) combined.

~Only includes Backlogged permits, which means older than 18 months for TVPTO-Renewals

	CYTD permits issued final*	CYTD permits issued on time	% of permits issued on time	Goal
% of Installation Permits issued final within 180 days	3	3	100%	<i>100%</i>
% of Admin Mod Permits issued final within 180 days	1	1	100%	<i>100%</i>

*Value of both final issued permits and canceled permits (permits no longer needed) combined. This value does not include permits that were already older than 180 days as of 01/01/2019.

- Permit Issuance Goals Status:* FEPTIO backlogged renewal permit for Alliance Equipment was issued final in April. Several installation permits were issued, and more applications have been received, which are the highest priority for processing, so staff have been focused on those. Staff are also working on the remaining 3 Title V renewal permits, which will take several more months before they are ready for draft issuance. As for the remaining NTV and FEPTIO backlogged renewal permits, these were a lower priority for staff to complete but some progress has been made. Supervisor permit reviews will need to be prioritized for completion by the end of May to maintain our performance.

Canton City Health Department

April 2019 (Meeting 5/20/2019)

LABORATORY

Program	Tests	Tests Positive	Proficiency Testing	YTD Samples Tested *	YTD Samples Positive *	Proficiency Testing
WATER:						
Private	130	33	0	435	116	0
Public	41	1	21	136	5	21
Commercial	40	0	0	76	0	0
Other	48	0	0	49	1	0
FOOD SERVICES:						
Frozen Desserts	0	0	0	154	12	0
Other Exams	0	0	0	0	0	0
CLINICAL:						
Gonorrhea-smear	13	0	0	75	10	5
N.G.U.	13	9	0	75	45	0
Gonorrhea-culture	24	0	0	129	2	5
Oxidase Reflex	16	0	0	89	6	0
Culture Gram Stain Reflex	0	0	0	6	6	0
Sugar Confirmation Reflex	0	0	0	6	2	0
Gonorrhea-Gene amp.	43	1	0	232	15	5
Chlamydia-Gene amp.	43	2	0	232	24	5
Syphilis Serology Qualitativ	41	3	5	208	11	5
Syphilis Serology Quantitat	3	3	3	11	11	3
Candida	19	2	0	74	9	2
Gardnerella	19	10	0	74	41	2
Trichomonas	19	3	0	74	10	2
Pregnancy-urine	1	0	0	8	1	0
HIV screen	6	0	0	58	2	0
HIV Insti Confirmatory	0	0	0	2	1	0
Blood Lead	2	0	0	2	0	2
HCV Antibody screening	1	1	0	9	3	0
MISCELLANEOUS:						
Pollen counts	21	21	0	21	21	0
Other Exams	0	0	0	2	1	0
Misc. (insects, etc.)	1	1	0	2	2	0

Canton City Public Health

April Report 2019 (Meeting 5/20/2019)

VITAL STATISTICS

Certificates Issued	APR 2019	2019 YTD	2018 YTD
Death Certificates Issued	511	1,149	1,306
Birth Certificates Issued	871	1,701	1,485

*Births Total Residents & Nonresidents	APR 2019	2019 YTD	2019 YTD
Births	340	1,402	
Unmarried Parent Births	156	682	49%
Births to Mothers aged 14 and under	-	2	0%
Births to Mothers aged 15 - 17	6	36	3%
Births to Mothers aged 18 - 19	11	73	5%
Births to Mothers aged 20 - 24	74	325	23%
Births to Mothers aged 25 - 29	122	460	33%
Births to Mothers aged 30 - 34	89	340	24%
Births to Mothers aged 35 - 39	30	137	10%
Births to Mothers aged 40 - 44	8	28	2%
Births to Mothers aged 45 and over	-	1	0

Deaths in Canton City	APR 2019	2019 YTD	YTD Male	YTD Female
Total	140	624	47%	53%
Deaths aged less than 1 day	1	3	100%	0%
Deaths aged less than 1 year	-	1	100%	0%
Deaths aged 1 - 3	-	1	100%	0%
Deaths aged 4 - 9	-	-	0%	0%
Deaths aged 10 - 19	1	3	67%	33%
Deaths aged 20 - 29	3	7	71%	29%
Deaths aged 30 - 39	3	16	56%	44%
Deaths aged 40 - 49	4	23	65%	35%
Deaths aged 50 - 59	17	64	52%	48%
Deaths aged 60 - 69	31	130	48%	52%
Deaths aged 70 - 79	33	149	45%	55%
Deaths aged 80 and over	47	227	42%	58%

Based on the number of births and deaths registered for the month of April 2019.

City of Canton
Statement Of Cash Position

Report Date: 04/30/2019

Fund	Beginning Balance	M-T-D Revenues	Y-T-D Revenues	M-T-D Expenses	Y-T-D Expenses	Unexpended Balance	Outstanding Encumbrances	Ending Balance
Fund Category: 1 - Governmental Funds								
Fund Type: 12 - Special Revenue Funds								
2312 - V.D. - I03 Gonorrhea (VD)	\$145,411.52	\$1,720.05	\$17,337.66	\$1,414.13	\$11,617.15	\$151,132.03	\$2,280.04	\$148,851.99
2313 - Local Health Dept Prev Support	\$231,946.87	\$0.00	\$14,340.23	\$2,295.44	\$17,259.88	\$229,027.22	\$23,071.83	\$205,955.39
2314 - Family Health (476)	\$203,756.23	\$291,017.46	\$828,078.63	\$34,996.98	\$523,521.30	\$508,313.56	\$132,139.84	\$376,173.72
2315 - HTLV Antibody (Aids)	\$3,635.85	\$0.00	\$0.00	\$0.00	\$62.54	\$3,573.31	\$0.00	\$3,573.31
2316 - WIC Supplemental Health - FY 77	\$377,808.98	\$98,722.22	\$406,258.75	\$43,192.74	\$336,852.42	\$447,215.31	\$167,997.04	\$279,218.27
2317 - Local Health Assess & Accred Fnd	\$3,466.30	\$0.00	\$0.00	\$0.00	\$0.00	\$3,466.30	\$0.00	\$3,466.30
2318 - Local Aids Prevention	\$333,233.96	\$12,377.45	\$127,413.11	\$10,412.08	\$59,156.75	\$401,490.32	\$39,181.06	\$362,309.26
2319 - Early Intervention Services	\$0.00	\$3,261.98	\$18,261.98	\$4,434.00	\$5,525.83	\$12,736.15	\$3,728.19	\$9,007.96
2320 - Nursing Clinic Activity Fund	\$430,798.18	\$17,662.56	\$77,503.07	\$4,221.03	\$26,451.72	\$481,849.53	\$12,147.85	\$469,701.68
2321 - Immunization Action Grant	\$72,487.15	\$17,035.00	\$47,243.00	\$9,603.12	\$45,322.10	\$74,408.05	\$10,910.00	\$63,498.05
2322 - Dental Sealant 132T Grant	\$98,319.38	\$906.00	\$25,896.00	\$5,803.05	\$33,645.20	\$90,570.18	\$19,205.71	\$71,364.47
2323 - Personal Responsibility Ed Pr Fd	\$86,655.38	\$0.00	\$29,000.00	\$9,042.90	\$40,990.87	\$74,664.51	\$496.64	\$74,167.87
2324 - STD Seroprevalence Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2325 - Ohio Early Start	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2326 - Healthy Start	\$6,234.31	\$0.00	\$0.00	\$0.00	\$0.00	\$6,234.31	\$0.00	\$6,234.31
2327 - Lead Assessment Fund	\$24,295.75	\$157.50	\$543.00	\$56.00	\$100.00	\$24,738.75	\$950.00	\$23,788.75
2328 - Public Health Infrastructure	\$55,545.17	\$12,661.97	\$20,051.89	\$5,265.65	\$23,811.87	\$51,785.19	\$197.55	\$51,587.64
2329 - Smoke Free Ohio	\$22,146.25	\$0.00	\$750.00	\$0.00	\$0.00	\$22,896.25	\$0.00	\$22,896.25
2331 - Air Pollution (134)	\$580,267.30	\$219,724.00	\$433,085.38	\$60,331.05	\$231,836.01	\$781,516.67	\$66,118.32	\$715,398.35
2332 - Air Pollution (I35)	\$42,030.66	\$0.00	\$13,016.00	\$0.00	\$0.00	\$55,046.66	\$0.00	\$55,046.66
2335 - EARLY HEAD START	\$16,375.78	\$0.00	\$3,714.62	\$550.35	\$2,399.04	\$17,691.36	\$820.92	\$16,870.44
2351 - Food Service (055)	\$171,286.61	\$5,872.00	\$248,972.27	\$13,870.41	\$74,818.95	\$345,439.93	\$1,478.00	\$343,961.93
2352 - Private Water Supply	\$336.50	\$0.00	\$0.00	\$0.00	\$0.00	\$336.50	\$0.00	\$336.50
2353 - Swimming Pool	\$34,819.74	\$4,690.00	\$4,690.00	\$0.00	\$884.67	\$38,625.07	\$1,400.00	\$37,225.07
2354 - Solid Waste Disposal License	\$178,086.53	\$10,540.97	\$59,356.27	\$5,231.31	\$31,129.23	\$206,313.57	\$1,556.05	\$204,757.52
2355 - Infectious Waste								

City of Canton
Statement Of Cash Position

Report Date: 04/30/2019

Fund	Beginning Balance	M-T-D Revenues	Y-T-D Revenues	M-T-D Expenses	Y-T-D Expenses	Unexpended Balance	Outstanding Encumbrances	Ending Balance
Registration	\$415.33	\$0.00	\$0.00	\$0.00	\$0.00	\$415.33	\$0.00	\$415.33
2356 - Tattoo Parlors	\$17,229.28	\$0.00	\$840.00	\$0.00	\$0.00	\$18,069.28	\$0.00	\$18,069.28
Fund Type 12 - Special Revenue Funds Subtotal:	\$3,136,589.01	\$696,349.16	\$2,376,351.86	\$210,720.24	\$1,465,385.53	\$4,047,555.34	\$483,679.04	\$3,563,876.30
Fund Category 1 - Governmental Funds Subtotal:	\$3,136,589.01	\$696,349.16	\$2,376,351.86	\$210,720.24	\$1,465,385.53	\$4,047,555.34	\$483,679.04	\$3,563,876.30
Grand Total:	\$3,136,589.01	\$696,349.16	\$2,376,351.86	\$210,720.24	\$1,465,385.53	\$4,047,555.34	\$483,679.04	\$3,563,876.30

City of Canton
Budget by Fund Category Report

04/30/2019

Prior Fiscal Year Activity Included

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
1 - Governmental Funds									
Revenue									
52 - Licenses and permits	\$286,600.00	\$0.00	\$286,600.00	\$10,562.00	\$0.00	\$255,802.27	\$30,797.73	89%	\$306,292.96
53 - Intergovernmental revenue	\$3,751,670.00	\$0.00	\$3,751,670.00	\$582,212.75	\$0.00	\$1,854,300.37	\$1,897,369.63	49%	\$4,016,472.78
54 - Charges for services	\$354,500.00	\$0.00	\$354,500.00	\$63,574.41	\$0.00	\$210,899.43	\$143,600.57	59%	\$277,318.71
56 - Other misc revenue	\$1,300.00	\$0.00	\$1,300.00	\$40,000.00	\$0.00	\$40,349.79	(\$39,049.79)	3,104%	\$9,888.89
83 - Transfer in - from other fund	\$40,000.00	\$15,000.00	\$55,000.00	\$0.00	\$0.00	\$15,000.00	\$40,000.00	27%	\$0.00
84 - Advance in - from other fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Revenue Totals	\$4,434,070.00	\$15,000.00	\$4,449,070.00	\$696,349.16	\$0.00	\$2,376,351.86	\$2,072,718.14	53%	\$4,609,973.34
Expense									
61 - Salary and benefits	\$2,014,246.00	\$3,500.00	\$2,017,746.00	\$138,679.56	\$0.00	\$617,922.56	\$1,399,823.44	31%	\$1,780,560.48
62 - Payroll fringes	\$845,965.00	\$6,500.00	\$852,465.00	\$31,759.82	\$0.00	\$144,386.31	\$708,078.69	17%	\$820,940.13
70 - Services	\$1,456,294.00	\$118,583.98	\$1,574,877.98	\$32,609.48	\$376,937.89	\$602,145.10	\$595,794.99	62%	\$3,604,024.35
71 - Utilities	\$9,075.00	\$7,150.75	\$16,225.75	\$680.33	\$11,433.55	\$2,560.55	\$2,231.65	86%	\$6,112.10
73 - Supplies	\$243,666.00	\$55,422.85	\$299,088.85	\$754.05	\$68,200.07	\$65,319.88	\$165,568.90	45%	\$165,439.89
74 - Refunds, claims and reimbursements	\$17,787.00	\$172.46	\$17,959.46	\$1,799.03	\$2,937.43	\$10,981.03	\$4,041.00	77%	\$16,911.33
75 - Capital Outlay	\$21,200.00	(\$2,222.72)	\$18,977.28	\$0.00	\$7,192.93	\$0.00	\$11,784.35	38%	\$11,546.57
77 - Other	\$60,081.00	\$4,764.90	\$64,845.90	\$4,437.97	\$16,977.17	\$22,070.10	\$25,798.63	60%	\$57,446.74
81 - Transfer out - due to other fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Revenue Totals:	\$4,434,070.00	\$15,000.00	\$4,449,070.00	\$696,349.16	\$0.00	\$2,376,351.86	\$2,072,718.14	53%	\$4,609,973.34
Expenditure Totals:	\$4,668,314.00	\$193,872.22	\$4,862,186.22	\$210,720.24	\$483,679.04	\$1,465,385.53	\$2,913,121.65	40%	\$6,462,981.59
1 - Governmental Funds Net Totals:	(\$234,244.00)	(\$178,872.22)	(\$413,116.22)	\$485,628.92	(\$483,679.04)	\$910,966.33	(\$840,403.51)		(\$1,853,008.25)
Revenue Grand Totals:	\$4,434,070.00	\$15,000.00	\$4,449,070.00	\$696,349.16	\$0.00	\$2,376,351.86	\$2,072,718.14	53%	\$4,609,973.34
Expenditure Grand Totals:	\$4,668,314.00	\$193,872.22	\$4,862,186.22	\$210,720.24	\$483,679.04	\$1,465,385.53	\$2,913,121.65	40%	\$6,462,981.59
Grand Totals:	(\$234,244.00)	(\$178,872.22)	(\$413,116.22)	\$485,628.92	(\$483,679.04)	\$910,966.33	(\$840,403.51)		(\$1,853,008.25)



Budget by Account Classification Report

Through 04/30/19
 Prior Fiscal Year Activity Included
 Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 1001 - General Operating									
REVENUE									
Licenses and permits	.00	.00	.00	.00	.00	.00	.00	+++	.00
Intergovernmental revenue	19,400.00	.00	19,400.00	.00	.00	.00	19,400.00	0	24,967.14
Charges for services	447,100.00	.00	447,100.00	41,963.45	.00	158,826.10	288,273.90	36	445,594.70
Fines and forfeitures	.00	.00	.00	.00	.00	.00	.00	+++	50.00
Other misc revenue	500.00	.00	500.00	13.03	.00	164.07	335.93	33	6,565.51
REVENUE TOTALS	\$467,000.00	\$0.00	\$467,000.00	\$41,976.48	\$0.00	\$158,990.17	\$308,009.83	34%	\$477,177.35
EXPENSE									
Salary and benefits	1,027,309.00	.00	1,027,309.00	72,005.32	.00	327,026.87	700,282.13	32	933,007.96
Payroll fringes	435,616.00	.00	435,616.00	16,556.83	.00	75,049.98	360,566.02	17	442,859.75
Services	113,765.00	13,870.98	127,635.98	5,034.84	64,531.38	29,478.37	33,626.23	74	104,372.07
Utilities	44,714.00	3,199.81	47,913.81	2,736.69	35,206.59	12,185.14	522.08	99	38,086.37
Inter-departmental charges	2,009.00	.00	2,009.00	.00	.00	2,009.00	.00	100	2,009.00
Supplies	68,590.00	2,353.75	70,943.75	780.29	21,950.29	11,029.18	37,964.28	46	60,781.60
Refunds, claims and reimbursements	266,000.00	(14,057.50)	251,942.50	99,839.58	2,865.00	150,083.18	98,994.32	61	214,291.02
Capital Outlay	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	6,295.44
Other	13,268.00	53.33	13,321.33	746.09	3,133.90	2,777.92	7,409.51	44	9,475.43
Advance out - due to other fund	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	.00
EXPENSE TOTALS	\$2,006,271.00	\$5,420.37	\$2,011,691.37	\$197,699.64	\$127,687.16	\$609,639.64	\$1,274,364.57	37%	\$1,811,178.64
Fund 1001 - General Operating Totals									
REVENUE TOTALS	467,000.00	.00	467,000.00	41,976.48	.00	158,990.17	308,009.83	34%	477,177.35
EXPENSE TOTALS	2,006,271.00	5,420.37	2,011,691.37	197,699.64	127,687.16	609,639.64	1,274,364.57	37%	1,811,178.64
Fund 1001 - General Operating Totals	(\$1,539,271.00)	(\$5,420.37)	(\$1,544,691.37)	(\$155,723.16)	(\$127,687.16)	(\$450,649.47)	(\$966,354.74)		(\$1,334,001.29)
Grand Totals									
REVENUE TOTALS	467,000.00	.00	467,000.00	41,976.48	.00	158,990.17	308,009.83	34%	477,177.35
EXPENSE TOTALS	2,006,271.00	5,420.37	2,011,691.37	197,699.64	127,687.16	609,639.64	1,274,364.57	37%	1,811,178.64
Grand Totals	(\$1,539,271.00)	(\$5,420.37)	(\$1,544,691.37)	(\$155,723.16)	(\$127,687.16)	(\$450,649.47)	(\$966,354.74)		(\$1,334,001.29)



April 2019 Travel

Travel (NO expenses)

Name	Meeting description	Location	Date of meeting
Campbell, Kim	Visible Emissions Observation (Smoke School Lecture)	Akron	04/02/2019
Campbell, Kim	Visible Emissions Observation (Smoke School Certification Testing	Akron	04/03-04/04/2019
Campbell, Kim	Inspector Training Academy, Module 2	Columbus	04/25/2019
Dzienis, Terri	Visible Emissions Observation (Smoke School Certification Testing	Akron	04/03-04/04/2019
Grossman, Courtney	Visible Emissions Observation (Smoke School Certification Testing	Akron	04/03-04/04/2019
Grossman, Courtney	Inspector Training Academy	Columbus	04/25/2019
Hupp, Jaclyn	Visible Emissions Observation (Smoke School Certification Testing	Akron	04/03-04/04/2019
Hupp, Jaclyn	Inspector Training Academy	Columbus	04/15/2019
Jones, Ron	Visible Emissions Observation (Smoke School Certification Testing	Akron	04/03-04/04/2019
Jones, Ron	Inspector Training Academy Module II	Columbus	04/25/2019
Masters, Colton	NEOEHA Planning Committee	Akron	04/09/2019
McCartney, David	Meeting with Pioneer Physicians	Uniontown	04/22/2019
Morckel, Linda	Visible Emissions Observation (Smoke School Certification Testing	Akron	04/03-04/04/2019
Pabin, Ed	Visible Emissions Observation (Smoke School Certification Testing	Akron	04/03-04/04/2019
Shaheen, Nejla	ServSafe Level II Training	Wooster	04/29-04/30/2019
Sobczak, Nathan	Visible Emissions Observation (Smoke School Certification Testing	Akron	04/03-04/04/2019

Travel (WITH expenses)

Name	Meeting description	Location	Date of meeting	Fund and account
Catrone, Frank	PREP Statewide Spring Meeting 2019	Columbus	04/01-04/02/2019	2323 301001 77240
Dria, Gus	OEHA Annual Educational Conference	Columbus	04/10-04/12/2019	1001 307001 77220/77240
Gibbs, Pamela	Grant Requirement Meeting/DIS-LTC Meeting	Columbus	04/10-04/11/2019	2318 301001 77240
Hupp, Jaclyn	Ohio EPA Inspector Training	Columbus	04/25/2019	2331 301001 77240
Malloy, Molly	PREP Statewide Spring Meeting 2019	Columbus	04/01-04/02/2019	2323 301001 77240
Masters, Colton	OEHA Annual Educational Conference	Columbus	04/10-04/12/2019	1001 307001 77220/77240
McConnell, Patty	OEHA Annual Educational Conference	Columbus	04/10-04/12/2019	1001 307001 77220/77240
Miller, Dawn	Starting at Home Conference	Columbus	04/17-04/18/2019	2314 301001 77220/77240
Miller, Dawn	Communities Joined in Action (CJA) 2019 National Conference	Seattle, Washin	04/22-04/27/2019	2314 301001 77240
Morckel, Linda	Inspector Training Academy Module 2	Columbus	04/25/2019	2331 301001 77240
Roach, Laura	National WIC Assn 2019 Annual Education & Training Conference	Baltimore, MD	04/07-04/09/2019	2316 301001 77220/77240
Thompson, Diane	DIS/LTC Biannual Program Meeting	Columbus	04/11/2019	1001 303001 77240